

TRUMBULL COUNTY EMERGENCY MANAGEMENT AGENCY  
Executive Board Meeting Minuets

Date: January 12, 2023 Time: 9:00 a.m.

Place: EMA Office  
640 N. River Rd., N.W. Unit B  
Warren, OH 44483

Roll Call:

Mayor Doug Franklin (*Chief Ken Nussle*)

Commissioner Dennis Malloy

Director John E. Hickey (Non-Voting)

Mayor Ben Kyle

Trustee Ed Anthony

Roger Peterson

Chief James Pantalone

Mayor Deidre Petrosky (*Chief David Rea*)

Trustee Jeff Tucker

Sheriff Paul Monroe

Chief Steve Craiger

Guests: Kristen Gallagher, Red Cross, Kevin Kuriatnyk, TCHMRT, Thomas Domes, TCFIU.

Chairman Anthony called the meeting to order at 9:00 A.M.

Roll Call Taken

The Pledge of Allegiance was recited.

**1. APPROVAL OF PREVIOUS MEETING MINUETS**

Chairman Anthony asked if there were any additions or corrections to the minutes of the November 10, 2022 meeting as presented. There being none -

**MOTION:** A motion was made by Chief J. Pantalone to approve the minutes of the November 10, 2022 meeting as presented.

Chief D. Rea seconded the motion.

**FOR 9 AGAINST 0 ABSTAINED 0 MOTION CARRIED**

**2. APPROVAL OF INVOICES/ FINANCIAL REPORT/ FINANCIAL MOTIONS**

Director Hickey asked if there were any questions concerning the financial report for 2022 that was submitted. There being none

**MOTION:** A motion was made by Sherriff P. Monroe to approve the financial report and 2023 budget as submitted.

Chief J. Pantalone seconded the motion.

**FOR 9 AGAINST 0 ABSTAINED 0 MOTION CARRIED**

APPROVED MAR 09 2023  
*JEW*

### **3. EMA DIRECTORS OPERATIONAL UPDATE**

Director Hickey provided a written report: See Attachment

- A brief overview of the director's report was conducted.
  - Spoke about the issues with the Tribune on correctly announcing the LEPC, Advisory Board, and Executive Board Meetings.
  - Attended the EMAO Winter Conference at Salt Fork.
  - Reported that the EMA has ended the year with a \$237,782.51 carry over.
  - Discussed the creation of a 3-year strategic plan for the EMA in 2023.
  - Discussed the Trumbull County Alerts System (WENS), IPAWS and GETS for making emergency calls from the EMA cell phones and land lines.
  - Will be conducting a joint meeting with Mahoning County and Columbiana County at the end of January to plan for the April 2024 Eclipse.
  - EMA will be hosting a Public Information Officer (PIO) class in February.

#### **• HAZMAT**

- Written Report Submitted, See Attached.
- The TCHMRT had one response, which was a request for the rehab tent during the cold spell at the end of December
- The TCHMRT Chief conducted two (2) phone consults for spills that occurred in the county.
- Reported that the TCHMRT had ten (10) emergency responses, and five (5) phone consults during 2022.

#### **• FIRE INVESTIGAVE UNIT**

- Written Report Submitted, See Attached.
- Investigated one structure fire in Bloomfield Township
- Two (2) members will be attending upcoming NFPA investigative training requirement changes.
- Working jointly with surrounding counties on SOP updates that will meet the current NFPA Standards.

#### **• LEPC**

- All current members on the TC LEPC will be up for reappointment on July 1, 2023
- LEPC Table top will be held at Ultium Cells on April 20, 2023 at 1000.
- Next meeting is April 11, 2023 at noon.
- HazMat Tech. Class will be held in March.

- **OLD BUSINESS**

2023 Proxy Letters have been received for:

Mayor Petrosky - Chief Dave Rea

Mayor Franklin - Chief Ken Nussle

Chief Pantalone - Asst. Chief Ray Pace

Trustee Tucker – Fiscal Officer Shay

Sherriff Monroe – Major Villanueva

- **NEW BUSINESS**

Director Hickey presented his plans for the current camper that is used for the county command post. He advised that it is not set up currently for adequate use as a command post or as a mobile communications unit. Director Hickey requested that the executive board approve him to spend up to \$5,000.00 to update and make the unit road worthy and functional as a mobile command post/communications trailer if needed.

A lengthy discussion was held about the unit and the need for an updated unit that would meet the needs for not only the EMA, but the Sheriff's office and the TC 911 center. It was decided that we will not put any money into the current camper, and that the board instructed the director to set up a meeting with the county commissioners in order to discuss the current need and the possible use of ARPA funds to purchase a more suitable unit for emergency uses in Trumbull County.

Director Hickey requested that the executive board allow him to have a presentation from Orion Software for the county. The Orion software is a one stop system that would assist the EMA in the time of a disaster in conducting damage assessment, self-reporting for residents affected by a disaster, and units that the Trumbull County Planning Commission and the Trumbull County Engineer could use in their inventory of bridges and mitigation plans. The board agreed to allow Director Hickey to move forward with having the company conduct a presentation in the future to see the full benefit of the system.

- **ANNOUNCEMENTS**

**The next regularly scheduled meeting will be on March 9, 2023 at 9:00 A.M. at the EMA Office located at 640 N. River Road N.W., Warren, OH 44483.**

- **ADJOURN**

**MOTION:** Trustee R. Peterson made a motion to adjourn.  
Mayor B. Kyle seconded the motion.  
Meeting adjourned at 10:08 A.M.

**FOR 9 AGAINST 0 ABSTAINED 0 MOTION CARRIED**

*JEH*

1/13/2023

